

Exhibitor & Sponsorship Information and Prospectus

*October 8-11, 2009
Omni Fort Worth Hotel
Fort Worth, Texas*



An Invitation to Exhibit

The American College of Osteopathic Obstetricians and Gynecologists (ACOOG) invite your company to exhibit at the 2009 Fall Conference. At the ACOOG Fall Conference you will have direct contact with over two hundred women's healthcare professionals from across the nation. The exhibit dates are October 8-9, 2009 at the Omni Fort Worth Hotel in Fort Worth, Texas. Show your organization's support and dedication to women's health by participating in this exclusive event. Space is limited and time is short, so submit your exhibit space agreement today.

HOTEL & ACCOMMODATIONS

The Omni Fort Worth Hotel is located at 1300 Houston Street – Fort Worth, Texas 76102

Phone: (817) 535-6664

Exhibitors are welcome to take advantage of the conference rate by mentioning the group name while making a reservation. Room reservations should be secured as soon as possible.

EXHIBITOR ON-SITE REGISTRATION

Please visit the ACOOG Registration Desk to receive your registration package with name badges and program information. The ACOOG program and syllabus will acknowledge the name and address of each exhibitor and description of the product(s) and/or service(s) being exhibited. Exhibit descriptions must be submitted on the enclosed contract.

EXHIBITOR SCHEDULE

WEDNESDAY, October 7	2:00 – 6:00 p.m.	Exhibitor Installation
THURSDAY, October 8	6:30 – 7:30 a.m.	Exhibits Open (all must be staffed)
	9:00 – 10:00 a.m.	Attendee Session Break
	11:30 a.m. -1:00 p.m.	Attendee/Exhibitor Lunch
	3:15 – 3:45 p.m.	Attendee Session Break
FRIDAY, October 9	6:45 – 7:30 a.m.	Attendee/Exhibitor Breakfast
	9:45 – 10:15 a.m.	Attendee Session Break
	11:00 a.m. – 3:00 p.m.	Exhibitor Breakdown

STANDARD EXHIBIT SPACE & ASSIGNMENTS

Standard exhibit space includes one tabletop display table draped including a one-line identification sign.

The hotel will be able to supply pricing and availability for phone, electrical and internet options.

In addition to the networking opportunity exhibitors will be provided with refreshments (on exhibit days), acknowledgement in the conference program, syllabus and newsletter.

Priority will be given to applications in the order they are received. The ACOOG reserves the right to locate booths and adjust floor plans at its discretion and without notice. Sharing of a single booth between organizations or organization subsidiaries is not permitted.

TEXTBOOK DISPLAYS

Textbook companies may exhibit at \$500.00 plus the donation of two textbooks for a drawing for our residents. Deliver two textbooks and your business card to the ACOOG Registration Desk. Placement of textbook displays will be at the discretion of ACOOG and not necessarily within the exhibit hall.

ACCOG reserves the right to limit the number of textbook companies exhibiting.

SPONSORSHIP OPPORTUNITIES

SATELLITE SYMPOSIA

\$10,000 per sponsorship

See enclosed application for date, time, and function availability.

RESIDENT RESEARCH TRAINING SEMINAR

Any amount

This annual seminar trains 2nd year residents on how to select and complete their research requirement. Includes training on study design, biostatistics, and instruction on completion and approval of all required elements to successfully graduate to board eligible status.

LAB TRANSPORTATION

Any amount

Sponsorship assists with group transportation to and from two Surgical Anatomy Lab sessions and two OMM educational sessions on the campus of the University of North Texas Health Science Center during the 2009 Fall Conference.

NATIONAL STUDENT SOCIETY of the ACOOG (NSS-ACOOG) DELEGATES

\$250 per sponsorship

Provides support for each NSS-ACOOG representative to attend the ACOOG Fall Conference.

The Mission of the NSS-ACOOG is to:

- Familiarize and educate osteopathic medical students about the Mission, Vision and Core Values of the ACOOG.
- Provide opportunities for fellowship among osteopathic medical students interested in osteopathic obstetrics and gynecology.
- Educate osteopathic medical students of opportunities for post graduate education and research in the field of women's health.
- Foster communication between the ACOOG and sanctioned osteopathic OB/GYN medical student interest groups at accredited colleges of osteopathic medicine.

VISITING PROFESSOR PROGRAM

\$1,000 per sponsorship

The primary purpose of VPROF is to increase the available applicant pool for the obstetrics and gynecology residency and sub-specialty fellowship programs and to enhance the future membership of the ACOOG.

Our objective is the growth of existing and future OB/GYN student interest groups at the twenty eight colleges of osteopathic medicine. An ACOOG member presents relevant OBGYN specialty information to 1st and 2nd year medical students and the NSS-ACOOG chapter receives an award to fund initiatives that improve women's health in their school communities.

SURGERY WORKSHOP PARTICIPATION FEE

\$1,000

There will be up to six stations during the surgery workshops.

EXHIBITOR REGISTRATION AND CONTRACT

Returning this contract will constitute an agreement by the exhibitor to the terms and conditions of the exhibit space agreement between the American College of Osteopathic Obstetricians and Gynecologists and the organization listed below.

Company Name

Preferred Mailing Address

Phone

Fax

Contact Name & Title

Contact Email

PAYMENT INFORMATION

Check VISA MasterCard (Circle One)
___ Full payment enclosed ___ Deposit enclosed \$500 (balance due 8/21/09) ___ Textbook company full pymt required

Card Number: _____ Expires: _____

Cardholder Name: _____ Phone #: _____

Cardholder signature: _____

BOOTH SPACE INFORMATION

Number of booth spaces required: _____ x \$1000 = Booth space due \$ _____

Textbook Company booths required _____ x \$500 (+ 2 textbooks) = \$ _____

ADDITIONAL SPONSORSHIPS

ITEM	AMOUNT
_____	\$ _____
_____	\$ _____

EXHIBIT INFORMATION

Company Products and Services

EXHIBIT DESCRIPTION

A description of product(s) or service(s) for display. Your statement below will be acknowledged in the ACOOG Conference Program (Please print clearly and briefly):

One line identification sign should read: _____

If the above information is not provided, your company name, address and representative will be printed in the program without a description.

Names of Exhibit Representatives (for badges)

- 1. _____
- 2. _____
- 3. _____
- 4. _____

REMIT EXHIBIT REGISTRATION & PAYMENT TO:

Make Check Payable to: ACOOG (Tax ID Number: 38-6094734)

Mail Payment/Forms to:

Cissy Childs, Project Manager

ACOOG Convention Management

8851 Camp Bowie West, Suite 120

Fort Worth, Texas 76116

Phone: (817) 735-5188 Fax: (817) 735-2598

Refund Policy: 75% of the exhibit fee is refundable through **August 21, 2009**, after which refunds will not be granted. Satellite Symposia refund information is available in the Satellite Symposia Packet. All funds retained by ACOOG in cases of cancellation will be acknowledged as exhibit hall support.

REGULATIONS/RESTRICTIONS

Exhibitors are expected to comply with county fire and safety requirements in the exhibit area.

All property brought into the exhibit space by the exhibitor shall be at sole risk of the exhibitor. Exhibitor indemnifies and agrees to hold harmless Omni Fort Worth Hotel, its officers, directors, employees and agents, as well as the American College of Osteopathic Obstetricians and Gynecologists and its employees, from and against any actions, losses, costs, damage, claims, and expenses (including attorney's fees) arising from any damage to property or bodily injury to exhibitor, his agents, representatives, employees by reason of the exhibitor's occupancy or use of the decorator, drayage company and/or exhibitor. All heavy crates etc. will be removed from the premises after setup and returned no later than the last day of the exhibit show hours. No combustible decorations shall be used at any time. These rules and regulations are to be construed as a part of all space contracts by the exhibitor. The ACOOG reserves the right to interpret them, as well as, make final decisions on all elements the rules and regulations do not cover.

You will be provided an opportunity to select available booth space once application has been accepted. You will also receive an Exhibitor Packet that will provide you with all the contact information for the exhibit company.